



Minnesota Organization on Adolescent Pregnancy, Prevention and Parenting
1619 Dayton Avenue, Suite 111, St. Paul, MN 55104

MOAPPP's 15TH Annual Conference
15 Years of Bringing the Pieces Together
May 4-5, 2006
Earle Brown Heritage Center, Brooklyn Center, MN

CALL FOR EXHIBITORS

The Minnesota Organization on Adolescent Pregnancy, Prevention and Parenting (MOAPPP) will convene approximately 400 social service and health care providers, educators, advocates, program directors, and youth who work to prevent adolescent pregnancy and support pregnant and parenting teens. **Don't miss this excellent opportunity to promote your program, organization or business!** Exhibit space is limited, so register TODAY!

Your Exhibit Fee Entitles You To:

- ❑ Two full days to display your products/services. There will be three hours specifically dedicated to exhibit/networking time, with the exhibit hall open to participants throughout the conference. The exhibitor must be present at the display at all breaks and dedicated exhibit hours.
- ❑ One 8' skirted table on which to display your information/products.
- ❑ Inclusion of your organization in the list of exhibitors provided to all conference participants.
- ❑ Full conference registration for one exhibitor that entitles you to participate in general sessions, workshops and lunch.

Exhibit Guidelines:

EXHIBIT FEE: \$200 – includes exhibit table and one conference registration.

REGISTRATION DEADLINE: Exhibitor registration and full payment must be received by **April 14, 2006**. Exhibit space is limited so it is best to register early.

SELECTION: All exhibit proposals are subject to committee selection. Once an exhibit has been accepted, exhibit fees are non-refundable.

CONFIRMATION: Accepted exhibitors will receive an e-mail confirmation.

SHIPPING: You may ship your materials in advance. Please ensure that packages arrive no earlier than Tuesday, May 2, 2006. Clearly mark all packages "**MOAPPP Conference**" and include the name of your organization. Ship to:

Earle Brown Heritage Center
6155 Earle Brown Drive
Brooklyn Center, MN 55430

SET-UP/TAKE-DOWN: Exhibitors may set up their tables from 6:00 a.m. to 7:00 a.m. on Thursday, May 4, 2006. Take down is from 3:00 p.m. to 4:00 p.m. on Friday, May 6, 2006.

TAKE ONE TABLE: For a reduced fee (\$50.00), you may send informational materials about your organization or business to share with our conference participants at our “take one” table. Please send approximately 400 pieces and specify this option on your exhibit registration form. Your completed registration form and payment must be received by April 14, 2006. **Materials should be shipped to MOAPPP, 1619 Dayton Avenue, Suite 111, St. Paul, MN 55104, Attn. Conference, by April 25, 2006.** Clearly mark packages “Take One Table Conference” and your organization’s name.

ADDITIONAL EXHIBITORS: If you will have more than one exhibitor at your booth, they must register as conference participants.

SECURITY AND LIABILITY: The Earle Brown Conference Center and/or MOAPPP are not liable for any damages, losses or injuries to exhibitors or their property. It shall be the responsibility of each exhibitor to maintain such insurance against injury to person or damage or loss of property in such amounts as the exhibitor may deem adequate. Neither MOAPPP nor the Earle Brown Conference Center will provide insurance protection.

ANY QUESTIONS? Please contact Marilyn Colby Rivkin at MOAPPP (651)-644-1447 x15, 1-(800)-657-3639, or via e-mail at marilyn@moapp.org.

**We hope you will join us for
MOAPPP’s 15th Annual Conference
May 4-5, 2006 !**

Exhibitor Criteria

15th Annual MOAPPP Conference

15 Years of Bringing the Pieces Together

MOAPPP's mission is to strengthen policies and programs that promote sexual health, prevent adolescent pregnancy and support adolescent parents.

The goal of the MOAPPP exhibit program is to supplement the information shared throughout the annual conference and to enhance the experiences of the conference participants. We hope to create an exhibit program that meets both the professional and personal needs and interests of the group.

Exhibitors must meet the criteria within one of the categories listed below.

- Exhibitors may distribute information about a product or service that relates to the MOAPPP mission and that specifically addresses at least one of the following issues: adolescent sexual health, adolescent pregnancy prevention, adolescent parenting, positive youth development; male involvement; health disparities, and comprehensive sexuality and HIV education.
- Exhibitors may sell products that directly relate to the MOAPPP mission e.g., books, videos, pamphlets, etc.
- Exhibitors may sell products on site that support the conference attendees e.g., t-shirts, tote bags, jewelry, art, etc.

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Exhibitor Registration Form

Please type or print exactly as information should appear in conference publications.

Exhibitor Name: _____

Exhibitor Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Contact Person: _____

Official representative at the exhibit (as the name badge will read):

Name _____ Title _____

Briefly describe your service, program and/or product:

Type of Exhibit Space Requested:

- One 8' skirted exhibit table **\$ 200.00**
- Information at take-one table **\$ 50.00**

Method of Payment (please choose one)

- Check made payable to MOAPPP**
- Credit Card** (*Note: Statement will reflect a charge from CharityBox.com*)
 - Visa: _____ - _____ - _____ - _____ Exp. Date: _____
 - Mastercard: _____ - _____ - _____ - _____ Exp. Date: _____

Signature: _____

Name, billing address, and zip code for card: _____

- Bill me – choose this option only if your agency needs a purchase order to make payment.**

Bill my agency using purchase order # _____ and send invoice to the following person:

Name: _____

Mailing Address: _____

Phone # (_____) _____

Email: _____

Please send completed registration form to:
MOAPPP, 1619 Dayton Avenue, Suite 111, St. Paul, MN 55104 or fax 651-644-1417
Attention: Exhibit Registration