



Minnesota Organization on Adolescent Pregnancy, Prevention and Parenting

Adolescent Sexual Health Data Intern

The Minnesota Organization on Adolescent Pregnancy Prevention and Parenting (MOAPPP) is a statewide professional organization whose mission is to develop and strengthen policies and programs that promote adolescent sexual health, prevent adolescent pregnancy and support adolescent parents.

Nature and Scope of Position

The primary function of this internship is to increase dissemination and use of science-based information and resources regarding adolescent reproductive health.

Job Responsibilities

1. Collect and manage state and national statistics related to adolescent sexual health
2. Revise fact sheets and resource materials to include current statistics on adolescent sexual health
 - Create web-based and print resources for dissemination
 - Coordinate resource dissemination on MOAPPP website
 - Train MOAPPP staff in utilization of current data and fact sheets
3. Assist Program Manager with evaluation and assessment activities
4. Other duties as assigned

Preferred Qualifications

- Current graduate student in public health, education, family science or related field.
- Basic data analysis skills with excellent attention to detail, and ability to summarize and communicate findings to multiple stakeholders.
- Experience managing and manipulating statistics in Excel, creating fact sheets and presentations in Microsoft Publisher and Power Point.
- Self directed with strong organizational and writing skills.
- Interest in adolescent pregnancy prevention and/or adolescent sexual health.
- Supportive of MOAPPP's mission.

Dates, Hours and Compensation

October – December 2009, with option to renew for January-July 2010

Approximately 10-12 hours per week - 120 hours total

\$750 stipend per 120 hours

Location

MOAPPP

1619 Dayton Avenue, Suite 111

St. Paul, MN 55104

Deadline for Submission

Friday, September 18, 2009 at 4:00 p.m.

Submit cover letter and resume to: Jill Farris by mail at address above; email jill@moapppp.org or fax 651-644-1417.

For more information, please contact Jill Farris (651) 644-1447 ext 18 or jill@moapppp.org.